

**CASS COUNTY FIRE DISTRICT 1**  
**MEETING MINUTES**  
**May 30, 2013**

**Call to Order**

The Cass County Fire District 1 (CCFD1) Board met at 5:00 p.m. at Cass County Fire District 1 Station, at 1444 Holland Street, Logansport, Indiana. Meeting was called to order at 5:01 p.m. by Karl Myer. Board members present were Bridget Enyeart and Dave Patty.

**Secretary's Report**

Meeting Minutes of April 25, 2013, were reviewed. Dave Patty made a motion to accept the minutes. Karl Myer seconded the motion. ***Motion passed 3-0.***

**Treasurer's Report/ Payment of Claims**

Treasurer's Report was given by Bridget Enyeart. Claims were submitted totaling \$15,386.39. Checking account balance reported after claims were submitted and the quarterly deposit from the State of Indiana is \$25,172.16. Savings account balance is \$14,279.57. Dave Patty made a motion to accept the treasurer's report and claims as submitted. Karl Myer seconded the motion. ***Motion passed 3-0.***

**Fire Chief's Report**

Fire Chief Kyle Anderson reported the number of runs for May 2013.

Kyle reported the back door needs replaced. The door is cracked down the middle and the latch plate is stripped. Estimated cost for a new door is approximately \$150. Bridget Enyeart made a motion to have the door replaced. Karl Myer seconded. ***Motion passed 3-0.***

Discussion was held regarding replacing the air lines to the tower. Estimated replacement cost is \$1,500. Karl Myer made a motion to table the discussion regarding the air lines to the tower to the next meeting. Dave Patty seconded the motion. ***Motion passed 3-0***

Karl Myer made a motion to approve the Fire Chief's report. Dave Patty seconded. ***Motion passed 3-0.***

**Contracts for 2014**

The board decided in December 2012, to process contracts for 2014 before budget hearings in the fall. It is estimated that we will have less revenue moving forward in 2014. That amount is unknown until the county assessor and auditor's 2013 pay 2014 ratio studies and cyclical reassessment plans have been completed, submitted and approved by the DLGF. It is anticipated that this should be completed before July 30, 2013.

Discussion was held regarding potential loss of revenue next year from Washington Township should portions of the coverage area be annexed into the City of Logansport. The contract to Washington Township has been placed in draft and will be mailed out with the rest of the contracts.

Bridget brought contracts for 2014 to the meeting with no changes as discussed last month. Contracts read the same as 2013. Bridget read the cover letter to be mailed with all of the contracts. Contractors are being asked to attend the June meeting if they are requesting an increase and all contracts are to be signed and returned by the July meeting.

Karl made a motion to keep all the contracts the same as 2013 and mail the contracts for 2014 as printed. Bridget seconded the motion. ***Motion passed 3-0.***

### **Secretary/Treasurer Resignation**

Bridget discussed her resignation from the Cass County Fire District Board of Trustees. Bridget indicated she submitted a resignation letter to the Cass County Commissioners and CCFD#1 Board Members on May 16, 2013. Bridget indicated her resignation would be effective May 31, 2013.

Bridget offered to be the Board's Fiscal Officer since the board has been unable to find someone willing to be appointed to that position. The State Board of Accounts cited in their report in 2012 that CCFD#1 Board must appoint a Fiscal Officer pursuant to Indiana Code 36-8-11-15. Bridget indicated that she would be willing to serve, but due to ethical concerns would not have any voting rights on the board. She also indicated she would not be a signature holder on the checking and savings accounts, and would not accept any financial compensation for her service. The board tabled appointing a Fiscal Officer until next month so they could re-review the State Board of Accounts examination report. Karl thanked Bridget for her board service.

### **Replacement of Sign**

Members looked at final drafts for the sign replacement. Karl made a motion to accept the final sign design. Bridget seconded. ***Motion passed 3-0.***

### **Public Comments**

No public comments were made.

### **Next Meeting Date**

Next Meeting will be held on June 18, 2013 at 6:00 p.m. instead of June 27, 2013. The July meeting was also changed. The July meeting will be July 18, 2013, instead of July 27, 2013.

Respectfully submitted,

Bridget I. Enyeart,  
Secretary